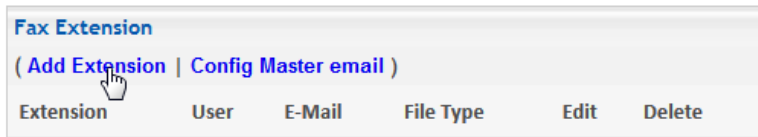
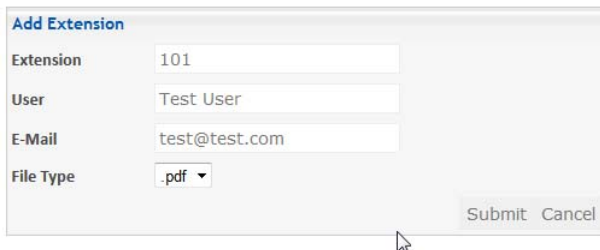


## Platon Fax-to-Email Setup Steps

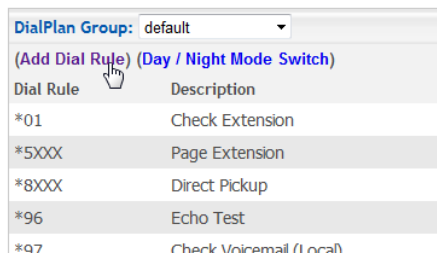
- 1) Enter "Fax Management" module under "Applications" section
- 2) Press "Add Extension"



- 3) Enter fax extension information and press "Submit":
  - Extension : Fax extension number (e.g. 101)
  - User : User's name (e.g. Peter Chan)
  - E-mail : User's e-mail address to receive Fax (e.g. [peter@abc.com](mailto:peter@abc.com))
  - File Type : Fax document to be converted (in .pdf or .tif format)

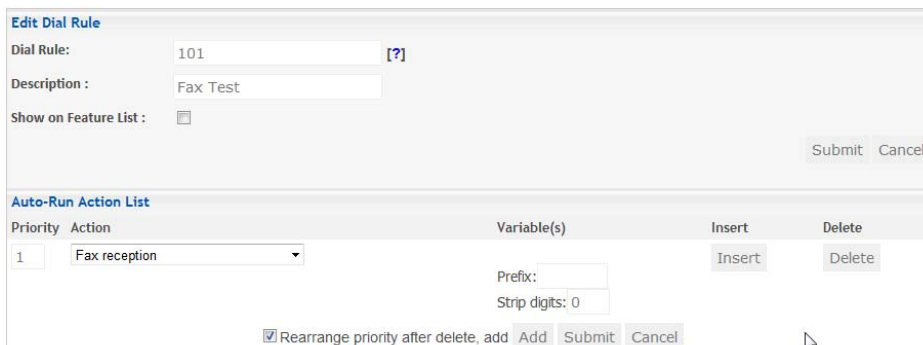


- 4) Enter "Dialplan" module under "PBX" section
- 5) Press "Add Dial Rule"



Dial Rule	Description
*01	Check Extension
*5XXX	Page Extension
*8XXX	Direct Pickup
*96	Echo Test
*Q7	Check Voicemail (Local)

- 6) Create an Extension to receive Fax:
  - Dial Rule : Extension number to be assigned, which need to match with the extension assigned in Step 2 (Fax Management). (e.g. 101)
  - Description : Any text that describe this extension
- 7) Within "Auto-Run" Action List, Add an action "Fax reception" or "Fax Extension" to choose any Fax Extension created in "Step 3" and press "Submit"



Priority	Action	Variable(s)	Insert	Delete
1	Fax reception	Prefix: <input type="text"/> Strip digits: 0	Insert	Delete

Rearrange priority after delete, add