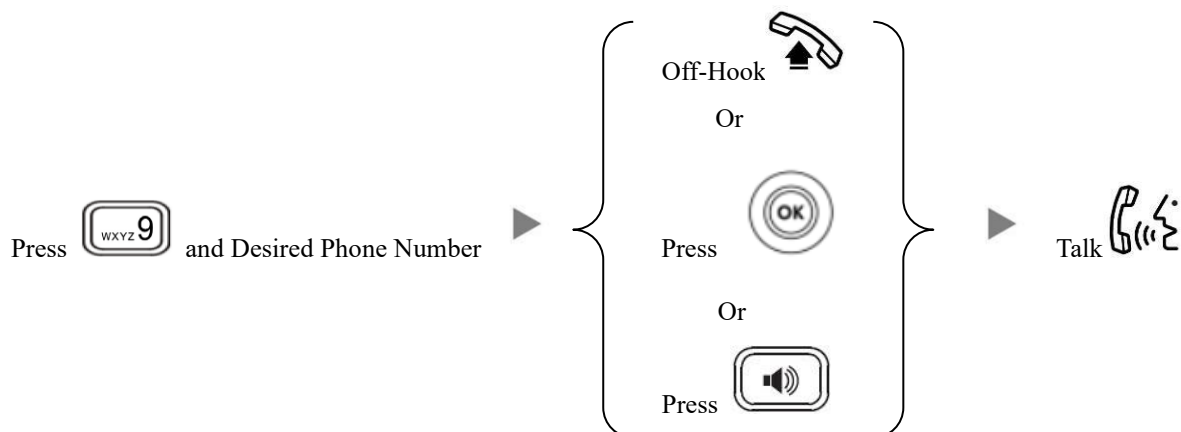


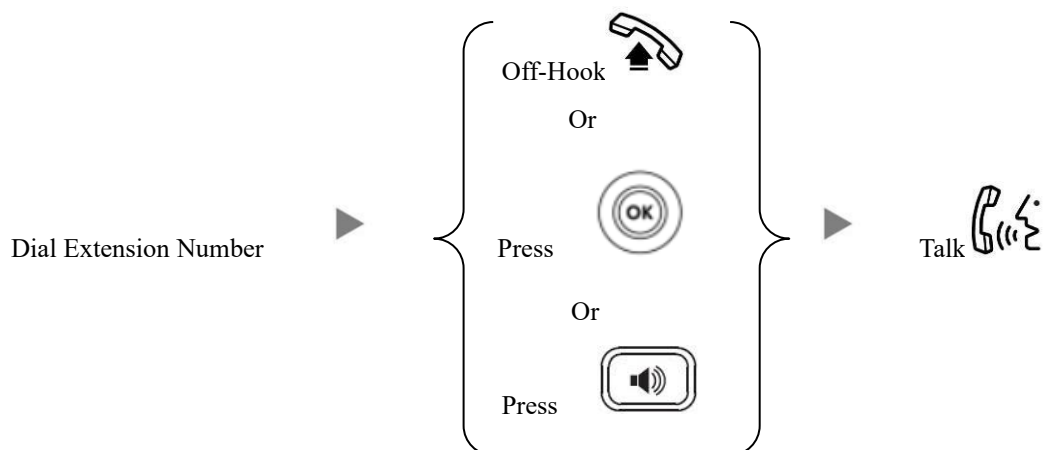
**Yealink T41/T42/T43/T46 Instructions**

**1. Making Calls**

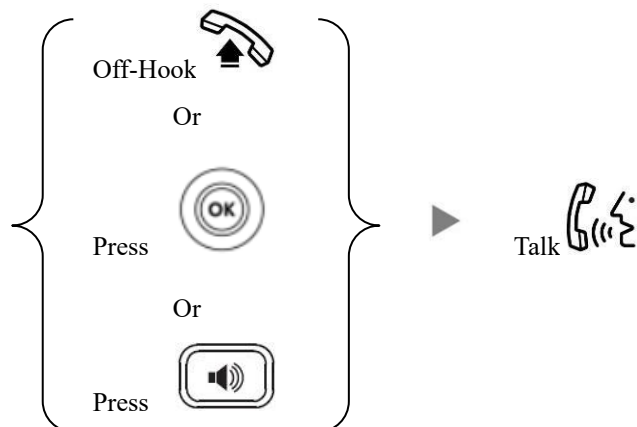
i. Outside Calls



ii. Calling Other Extension



**2. Answering Calls**




### 3. Transferring a Call / Call Transfer

#### i. Blind / Unattended Transfer

During a conversation → Press **Transfer** → Dial Extension Number and Press **Transfer**

#### ii. Supervised / Attended Transfer

During a conversation → Press **Transfer** → Dial Extension Number and Press 

→ inform the 3<sup>rd</sup> party about the call you are transferring  → Press **Transfer**

### 4. Holding a Call

#### i. To Hold


During a conversation → Press **HOLD**

#### ii. To Retrieve a call (Call Hold retrieve)


Press Flashing Line Key  or **Resume**  
Line 1

### 5. Making a conference (Conference Call)

#### i. To Establish a Conference

During a conversation → Press **Conf** → Dial to 3<sup>rd</sup> Party → Press  → Press **Conf**

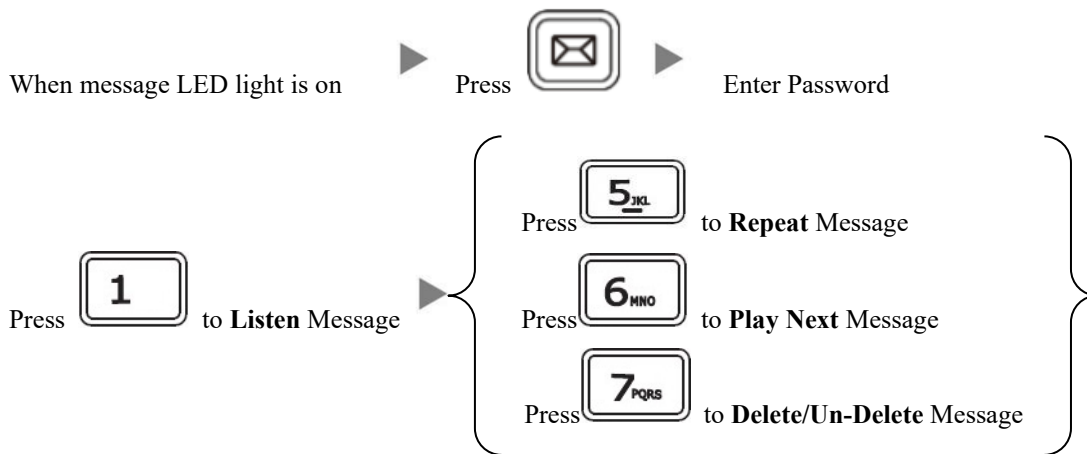
#### ii. To Leave a conference and talk to the original person

During a conference → Press **Split** → Press  or  to select the party to drop →  
Press **End Call** → Press **Resume**

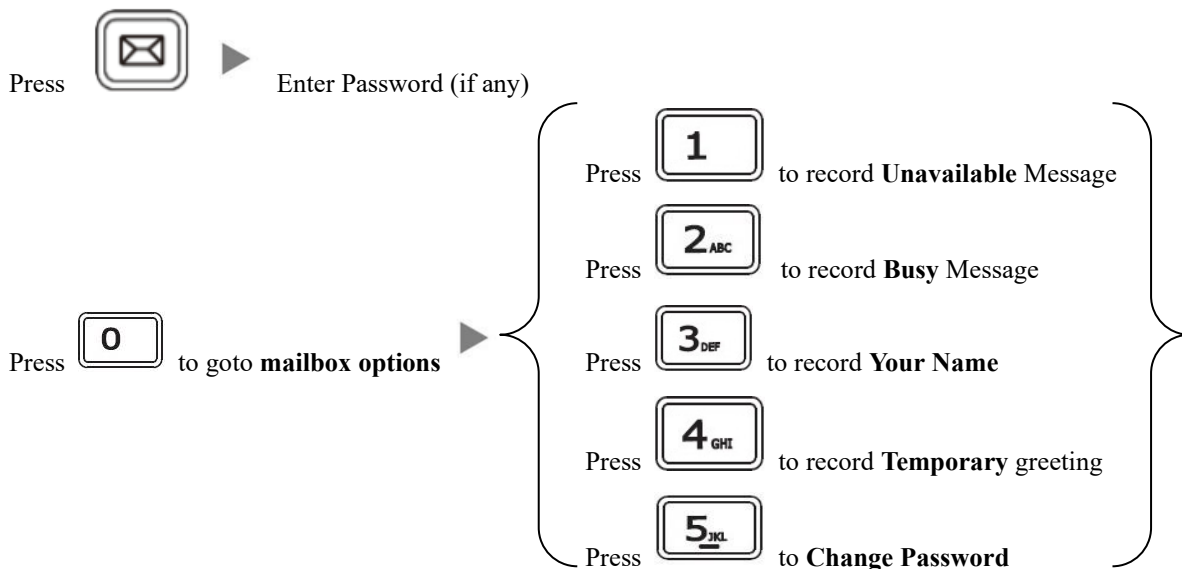
#### iii. To Leave a conference

During a conference → On-Hook 




6. Checking Voice Mail







7. Voice Mail Setup






8. Checking Call History

- I. Press  , Dialed calls will be listed.
- II. The LCD screen displays the call list.
- III. Press  or  to switch between Dialed Calls, Received Calls, Missed Calls and Forwarded Calls.

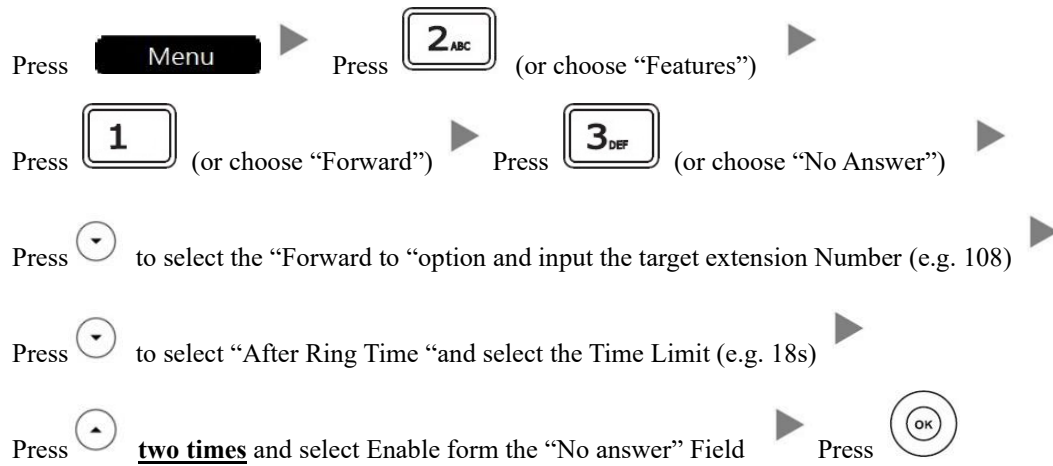
Icons on top:

-  Represents Dialed calls
-  Represents Received calls
-  Represents Missed calls
-  Represents Forwarded Calls

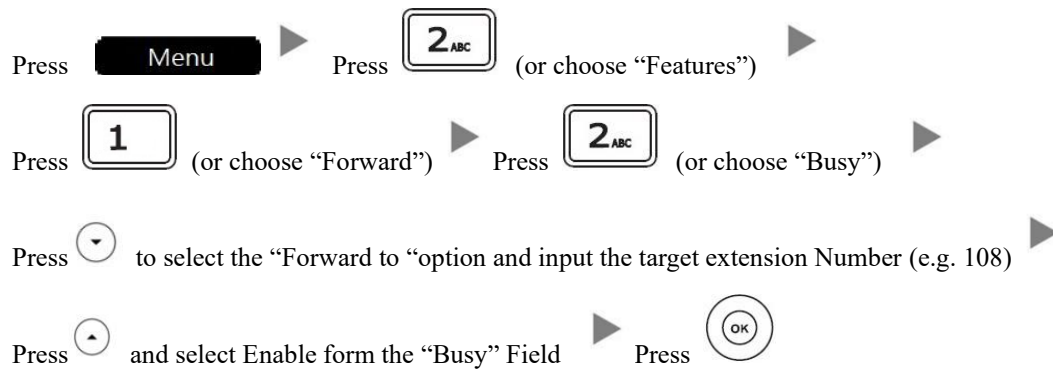
- IV. Press  or  to select the desired entry and press  to dial out.

## 9. Forward Call

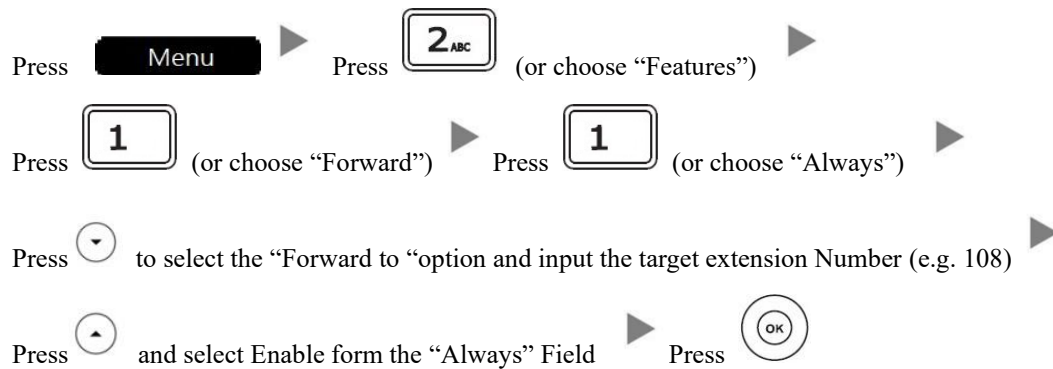
### i. To set up Time Limited / No Answer Mode



### ii. To set up Busy Mode



### iii. To set up the Always mode



### iv. To Cancel Calls Forwarding

